



Elk Grove Community Services District Parks and Recreation

Park Naming Criteria and Nomination Instructions

Elk Grove Community Services District names parks and recreation facilities after individuals and families that have made significant contributions to Elk Grove, or after historic, geographic or ecological resources important to the area.

Individuals may nominate park names that fit within the following criteria:

- 1) The individual(s)/family must be resident(s) living within the Elk Grove CSD boundaries for at least five (5) years. (See CSD boundaries on back of page)
- 2) If an individual is deceased, a period of at least one-year must elapse prior to taking nominations for naming a park/recreation facility in his/her name.
- 3) Individual(s)/family should have provided significant contributions to the community of Elk Grove/Laguna while a resident(s), demonstrating service and commitment to the community.
- 4) Unless contributions specifically to parks and recreation are extremely significant, no other community facilities (i.e. fire stations, libraries or other public buildings/institutions) shall be named after the individual if another facility is already named after him/her with the exception of schools and preferably joining school park sites.
- 5) The name of park/recreation facilities may be based upon geographical, historical or ecological relationships indigenous or of significance to the regions.
- 6) The park/recreation facility shall be selected in an area as close as possible to the residence of the individual or family or, the location of the geographic, historic, or ecological resource.

A completed nomination should include:

- ☐ Completed application with attached narrative to support the proposed park name nomination. (mandatory)
- ☐ Letters of support (optional)
- ☐ A maximum of ten (10) attachment pages that may include newspaper articles, listing of accomplishments and/or affiliations, resumes, photos, etc...(optional)

(OVER)

Deadlines

Applications can be submitted anytime throughout the year, however, to be discussed at a particular meeting, the completed application will be due the 15th of the month prior to the Park Naming Committee Meeting. The Elk Grove Community Services District Park Naming Committee meets quarterly in February, May, August and November. Please submit applications with the following timeline in mind:

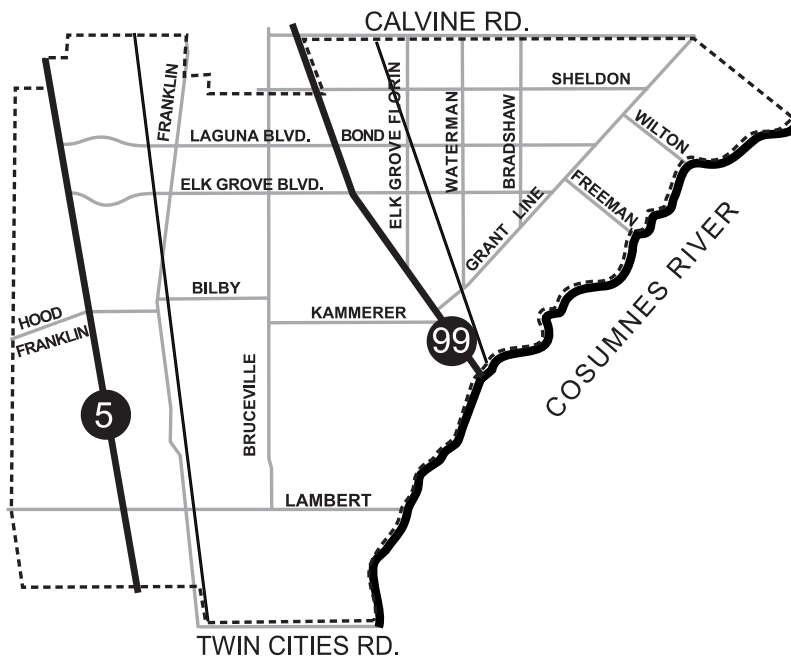
<u>Park Naming Meeting</u>	<u>Deadline to Submit Applications</u>
February	Wednesday, January 15
May	Tuesday, April 15
August	Tuesday, July 15
November	Wednesday, October 15

Notification

Individuals submitting applications will receive notification by mail of the status of the application.

Questions?

Call Jenny Smith at 686-5378



Send completed nomination packets to:

*Park Naming Committee
c/o Jenny Smith
Elk Grove CSD Parks and Recreation
8820 Elk Grove Blvd., Suite #3
Elk Grove, CA 95624*



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Park Name Application

- 1) Proposed park name: _____
- 2) Proposed park name to honor:
____ individual ____ husband & wife ____ family ____ historic resource
____ geographic resource ____ ecological resource
- 3) Specific individual(s) to be honored if different from proposed park name: _____

- 4) If nominating an individual, husband & wife or family, how long has the nominee been a resident within the Elk Grove Community Services District boundaries? _____
- 5) If nominating an individual, husband & wife or family, please provide their current address:
Address: _____
City: _____ Zip: _____
- 6) If honoring an historical family or individual, please provide their past address:
Address: _____
City: _____ Zip: _____
- 7) Describe the significant contributions the nominee has accomplished demonstrating service and commitment to the Elk Grove/Laguna Community or, describe significance of historical, geographical or ecological resource. *(Please attach narrative on separate sheets of paper)*
- 8) Please attach any letters of support and up to 10 pages of attachments including newspaper articles, listing of accomplishments and/or affiliations, resumes, photos, etc...
- 9) Name of person submitting nomination: _____
Day phone: _____ Evening phone: _____
Address: _____ City: _____ Zip: _____